



## **HARDY COUNTY CHAMBER HOME AND BUSINESS RELOCATION GUIDE**

*Welcome to Hardy County!*

*From Wardensville to Moorefield and Mathias to Arkansas, we're sure you will find that Hardy County is a wonderful place to live and work. The Hardy County Chamber of Commerce has created this "things to know" guide to help you in your transition. For more information about specific Hardy County businesses and business programs, please visit our website at [www.HardyCountyChamber.com](http://www.HardyCountyChamber.com), there you will find a full business directory, county business news and other information to help you get settled in our wild and wonderful corner of West Virginia.*

*For additional helpful website links, visit the LINKS section of the HCC website.*

*If your home or business is located in Baker, Mathias, Arkansas, Peru, Old Fields, or another area in the county, contact:*

### **HARDY COUNTY, WEST VIRGINIA**

Hardy County Courthouse

Location: 204 Washington Street, Moorefield, WV 26836

Courthouse Phone: 304-530-0250

Hours of Operation: 9 a.m.-4 p.m. Monday – Friday; 9 a.m.-noon Saturday

Website: [www.hardycounty.com](http://www.hardycounty.com)

### **Hardy County Commission**

- Stanley B. Moyer, Jr., President
- William "JR" Keplinger, Commissioner
- AJ Wade, Commissioner
- Rose Helmick, Coordinator

Public meetings are held on the 1<sup>st</sup> Tuesday of each month from 9 a.m.-noon and on the 3<sup>rd</sup> Tuesday from 1-4 p.m. Call the County Clerk's Office (number below) to have an item placed on the agenda.

Address: 204 Washington Street Room 111, Moorefield, WV 26836

Office Phone: 304-530-0284

Office Fax: 304-530-0283

e-mail: [hdycommi@court.state.wv.us](mailto:hdycommi@court.state.wv.us)

**Hardy County Assessor:** Jimmy Wratchford  
Commercial and Residential Appraisals  
Phone: 304-530-0202

**Hardy Circuit Clerk:** Janet Ferrell  
Court Documents  
Phone: 304-530-0230

**Hardy County Clerk:** Gregory L. Ely  
Property Deeds  
Address: 204 Washington Street, Room 111, Moorefield, WV 26836  
Phone: 304-530-0250  
E-mail: hdyclerk@court.state.wv.us

**Hardy County Planning Commission**  
Commercial Zoning and Planning  
Public meetings are held on the first Tuesday of each month at 7 p.m. in the basement of the County Courthouse  
Phone: 304-530-0257  
E-mail: hdyplan@court.state.wv.us

**Hardy County Prosecuting Attorney:** Lucas See  
Phone: 304-530-0200  
E-mail: hcpa@hardynet.com

**Hardy County Sheriff:** Robert Ferrell  
Taxes and Law Enforcement  
Non emergency number: 304-530-0222  
Website: www.hardysheriff.com

## COUNTYWIDE

**Hardy County Chamber of Commerce**  
Business Advocacy, Networking and Promotion

- Alecia Sirk, Executive Director

Address: PO Box 6, Moorefield, WV 26836  
Location: 121 North Main Street, Moorefield, WV 26836

Office hours: 9 a.m.-3 p.m. Monday – Friday  
Phone: 304-530-1786  
E-mail: [chamber@hardynet.com](mailto:chamber@hardynet.com)  
Website: [www.HardyCountyChamber.com](http://www.HardyCountyChamber.com)

### **Hardy County Rural Development**

Promotion and Retention of Businesses

- Mallie L. Combs-Snider, Executive Director

Address: PO Box 209, Moorefield, WV 26836  
Location: 223 North Main Street Suite 102, Moorefield, WV 26836  
Office hours: 8:30 a.m.-4 p.m. Monday – Friday  
Phone: 304-530-3047  
Fax: 304-530-6695  
E-mail: [hardyrda@hardynet.com](mailto:hardyrda@hardynet.com)  
Website: [www.hardycountywv.com](http://www.hardycountywv.com)

### **Hardy County Public Service District**

County Water

- Logan Moyers, Executive Director

Address: PO Box 900, Moorefield, WV 26836  
Location: 2094 US 220 South, Moorefield, WV 26836  
Office hours: 8:30 a.m.-4:30 p.m. Monday – Friday  
Phone: 304-530-3048  
E-mail: [hardypsd@hardynet.com](mailto:hardypsd@hardynet.com)  
Website: [www.hardycounty.com](http://www.hardycounty.com)

### **Hardy County Board of Education**

Public Schools and Board of Education

- Barbara Whitecotton, Superintendent

Public Board of Education meetings are held at 6 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month  
Address: 510 Ashby St., Moorefield, WV 26836  
Office hours: 8 a.m.-4 p.m. Monday – Friday  
Phone: 304-530-2348  
Fax: 304-530-2340  
E-mail: [bwhiteco@access.k12.wv.us](mailto:bwhiteco@access.k12.wv.us)  
Website: [www.hardycountyschools.com](http://www.hardycountyschools.com)

### **Eastern West Virginia Community & Technical College**

Community College and Workforce Development

- Charles “Chuck” Terrell, President

Location: 316 Eastern Drive, Moorefield, WV 26836

Address: PO Box 59, Moorefield, WV 26836

Office hours: 8 a.m.-4 p.m. Monday – Friday

Phone: 304-434-8000, 877-982-2322

Fax: 304-434-7000

E-mail: askeast@eastern.wvnet.edu

Website: www.eastern.wvnet.edu

*If your home or business is located in Moorefield, contact:*

## **TOWN OF MOOREFIELD (HARDY COUNTY SEAT)**

### **Town Office**

Address: 206 Winchester Avenue. Moorefield, WV 26836

Office Hours: 8:30 a.m. – 4:30 p.m.

Phone: 304-530-6142

Fax: 304-530-6933

E-mail: townofmfld@hardynet.com

### **Town Contacts**

- Mayor: Gary Stalnaker
- Recorder: Phyllis Sherman
- Police Chief: Steve Reckart

### **Moorefield Town Council**

Public meetings are held monthly on the 1<sup>st</sup> Tuesday. Contact the Town Office to get an item on the agenda.

### **Moorefield Planning Commission**

Moorefield Planning Commission meetings are held as requested. To request a meeting, contact the Town Office

### **Moorefield Zoning Board of Appeals**

The Moorefield Zoning Board of Appeals Board meets as needed. Contact Town Office for dates and information.

**Police phone, non emergency:** 304-530-1777

*If your home or business is located in Wardensville, contact:*

## **TOWN OF WARDENSVILLE**

### **Town Office**

Location: 25 Warrior Way, Wardensville, WV 26851

Office Hours: 9 a.m.-4 p.m. Monday-Friday

Address: PO Box 6, Wardensville, WV 26851

Phone: 304-874-3950

Fax: 304-874-4044

E-mail: [info@wardensville.com](mailto:info@wardensville.com)

### **Town Staff**

- Mayor: Scotty Miller, [Scotty.Miller@wardensville.com](mailto:Scotty.Miller@wardensville.com)
- Town Manager: Pat Ford, [Pat.Ford@wardensville.com](mailto:Pat.Ford@wardensville.com)
- Recorder: [John.Sayers@wardensville.com](mailto:John.Sayers@wardensville.com)
- Police Chief: Brad Dyer, [Brad.Dyer@wardensville.com](mailto:Brad.Dyer@wardensville.com)

### **Wardensville Town Council**

Public meetings are held monthly on the 2<sup>nd</sup> Monday. Contact the Town Office one week in advance to get an item on the agenda.

### **Wardensville Planning Commission**

Public meetings are held monthly on the 2<sup>nd</sup> Friday. To get an item on the agenda contact Town Office on week in advance.

### **Wardensville Zoning Board of Appeals**

Meets quarterly, contact Town Office for dates and information.

**Police phone, non emergency:** 304-874-3950

## **STATEWIDE**

### **Small Business Development Center**

WV Development Office, Planning, Structure, Grant/Loan Applications, State Registration, etc.

- Beth Ludewick

Address: PO Box 209, Moorefield, WV 26836

Location: 233 North Main Street Suite 102, Moorefield, WV 26836

Office hours: 9 a.m.-5 p.m. Monday- Friday

Phone: 304-530-4964

E-mail: [Beth.M.Ludewig@wv.gov](mailto:Beth.M.Ludewig@wv.gov)

### **Harold Michael (D - Hardy)**

District 47

Capitol Address:

Room 233E, Building 1

State Capitol Complex  
Charleston, WV 25305

Capitol Phone: (304) 340-3340  
Business Phone: (304) 538-6881  
E-mail: [Harold@hardynet.com](mailto:Harold@hardynet.com)

Committee Assignments:

- Banking and Insurance
- Judiciary
- Roads and Transportation

**Walt Helmick (D - Pocahontas)**  
District 15

Capitol Address:  
Room 465M, Building 1  
State Capitol Complex  
Charleston, WV 25305

Capitol Phone: (304) 357-7980  
Business Phone: NA  
E-mail: [walt.helmick@wvsenate.gov](mailto:walt.helmick@wvsenate.gov)

Committee Assignments:

- Finance, *Chairman*
- Agriculture
- Natural Resources
- Rules
- Banking and Insurance
- Economic Development
- Energy Industry and Mining

**Clark S. Barnes (R - Randolph)**  
*Minority Whip*  
District 15

Capitol Address:  
Room 203W, Building 1  
State Capitol Complex  
Charleston, WV 25305

Capitol Phone: (304) 357-7973  
Business Phone: (304) 636-5146  
E-mail: [clark.barnes@wvsenate.gov](mailto:clark.barnes@wvsenate.gov)

Committee Assignments:

- Education
- Enrolled Bills
- Natural Resources
- Transportation and Infrastructure
- Labor
- Judiciary

FEDERAL GOVERNMENT

**Congresswoman Shelly Moore Capito (2<sup>nd</sup> District)**

Washington DC office

2443 Rayburn H.O.B.

Washington, D.C. 20515

202-225-2711

<http://capito.house.gov/>

Committee Assignments:

- House Financial Services Committee
- House Transportation and Infrastructure Committee
- House Select Committee on Energy Independence and Global Warming

Martinsburg Office

300 Foxcroft Ave. Suite 102

Martinsburg, WV 25401

Phone: 304.264.8810

Fax: 304.264.8815

Charleston Office

4815 MacCorkle Ave., SE

Charleston, WV 25304

Phone: 304.925.5964

Fax: 304.926.8912

**Senator Jay Rockefeller**

Washington DC Office

531 Hart Senate Office Building  
Washington, DC 20510  
(202) 224-6472

<http://rockefeller.senate.gov/contact/washingtondc.cfm>

Committee Assignments:

Commerce, Science and Transportation – *Chairman*

Subcommittee on Aviation Operations, Safety, and Security

- Subcommittee on Consumer Affairs, Insurance, and Automotive Safety
- Subcommittee on Interstate Commerce, Trade, and Tourism
- Subcommittee on Science, Technology, and Innovation
- Subcommittee on Oceans, Atmosphere, Fisheries, and Coast Guard
- Subcommittee on Space, Aeronautics, and Related Sciences
- Subcommittee on Surface Transportation, Merchant Marine Infrastructure, Safety, and Security

Committee on Finance

- Subcommittee on Health Care - *Chairman*
- Subcommittee on International Trade, and Global Competitiveness
- Subcommittee on Social Security, Pensions, and Family Policy

Senate Select Committee on Intelligence

Committee on Veterans' Affairs

Joint Committee on Taxation

Senate Steel Caucus - *Co-Chairman*

United States Trade Advisor

Fairmont Office

118 Adams Street

Suite 301

Fairmont, WV 26554-2841

(304) 367-0122

(304) 367-0822 Fax

## **INDUSTRY SPECIFIC – NOTEWORTHY TIDBITS**

**Agriculture**

<http://www.business.gov/business-law/contacts/federal/usda/>

**Farms** - the U.S. Environmental Protection Agency (EPA) has laws and regulations <http://www.epa.gov/agriculture/agmatrix.pdf> pertaining to farm operations. Most of these apply to effluent releases from animal waste and fertilizer run-off and minerals leaching.

A current program is in place for voluntary installation of buffers to reduce flow of nitrogen and phosphorus into water sheds, creeks and streams, and water ways that spill into the Chesapeake Bay. (Congressional efforts to make mandatory regulations have been attempted. Failure of a robust voluntary program may ultimately result in enactment of Federal regulations.)

Farms with over 700 cows are required to comply with EPA rules regarding agriculture runoff.

**Poultry farms** are required to obtain a federal pollution discharge permit (also known as a wastewater discharge permit) from the U.S. EPA. if manure from their operations runs into a drainage ditch and/or stream.

The Occupational Safety and Health Administration (OSHA) also sets guidelines to protect poultry workers from respiratory and infectious diseases. ([www.osha.gov](http://www.osha.gov))

Import/Export laws (via Dept of Agriculture) apply to trade of livestock across international borders. Related laws also apply to plants and produce traded across international borders.

**Farmers Markets** - if not a federally sponsored farmer's market, the association or "owner" may establish its own rules. State food and agriculture regulations apply. If prepared foods are offered, federal food handling regulations apply. Vendors and Market "owner" should cover themselves with liability insurance.

## **Energy**

Retail sales of wind, solar and other alternative energy sources are regulated by the state (West Virginia Public Service Commission). [www.psc.state.us/](http://www.psc.state.us/)

Wholesale sales of electricity from any power source, including renewable, across state lines is regulated by the Federal Energy Regulatory Commission. [www.ferc.gov](http://www.ferc.gov)

Local power sources such as a windmills or biomass projects erected to power on site operations such as a home, farm or factory may be subject to approval from fish and wildlife.

## **Telecommunications**

Establishment of a telecommunications company that accesses broadband spectrum is under the oversight and regulations of the Federal Communications Commission.

Establishment of a wireless telephone store only requires local and state retail licenses.

## **Industrial/Factory**

Federal regulations impacting an industrial business corresponds to the type of business and whether any hazardous materials and/or regulated effluents (gasses, wastes, etc.) are associated with the operation.

In most cases, any industrial wastes or effluents would be regulated by the U.S. EPA. Check with their website [www.epa.gov](http://www.epa.gov) to determine whether your operations fall under EPA oversight.

## **Medical Service**

Any medical facility that generates biomedical waste (blood, needles, body fluids) must comply with disposal regulations under the U.S. EPA.

Radioactive materials and waste (usually from X-ray machines and chemotherapy radiation devices) are regulated by the Nuclear Regulatory Commission.

Transportation of EPA and NRC regulated materials (e.g., biomedical waste and radioactive waste) must be tracked and documented via federally acceptable tracking manifests.

*For additional helpful website links, visit the LINKS section of the HCC website.*